

# Mar 2015 (updated March 4, 2015)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>LABOR:</b> Reverse Feb Month-end Estimate  Normal DW refresh	3 <b>LABOR:</b> PP03  Normal DW refresh	4 <b>LABOR:</b> PP03 <b>SURCHARGES</b>  Normal DW refresh	5  Normal DW refresh	6 <b>GL:</b> Final Close Feb 2015  Normal DW refresh	7  Normal DW refresh
8	9  Normal DW refresh	10  Normal DW refresh	11  Normal DW refresh	12  Normal DW refresh	13  Normal DW refresh	14  Normal DW refresh
15	16 <b>LABOR:</b> PP04 <b>GL:</b> Update AR Trial Table  Normal DW refresh	17 <b>LABOR:</b> PP04 <b>SURCHARGES</b>  Normal DW refresh	18 <b>LABOR:</b> Mar Month-end Estimate <b>SURCHARGES</b>  Normal DW refresh	19  Normal DW refresh	20  Normal DW refresh	21  Normal DW refresh
22	23  Normal DW refresh	24  Normal DW refresh	25 <b>LABOR:</b> Mar NOAA CORPS  Normal DW refresh	26 <b>CA O/U Reversal – Part C</b>  Normal DW refresh	27 <b>DISBURSEMENTS:</b> Last run for Mar <b>SLTs</b> SLTs to be approved for Mar are due to FMB by 4:00 pm ET  Normal DW refresh	28  Normal DW refresh
29	30 <b>SLTs</b> 12:00 noon ET Final Approval  <b>CA SURCHARGES</b> processed prior to the "7 AM" closing  Normal DW refresh	31 <b>CFS GL MONTH END PRELIM CLOSING</b> 7:00 AM ET Close AP,PR, PO  WIP CA O/U Process.  12:00 AM ET Close other modules  Normal DW refresh				

## 7 AM

The following modules will be placed in **PRELIMINARY** close for the **March 2015 General Ledger**

PR	– Purchase Requisitions	(Commitments)
PO	– Purchase Orders	(Obligations, etc.)
AP	– Accounts Payable	(Invoices and Receiving Tickets, etc.)

**Please note: AR is open for WIP only. No other AR transactions.**

## 12 noon

The following modules will be placed in **PRELIMINARY** close for the **March 2015 General Ledger**

BE	– Budget Execution	(Resources, Apportionments, Allotments, BOPs. (Eg. FM060)
	<b>NOTE:</b> Month end G/L closing process does NOT prohibit end users from entering BOPs.	
AR	– Accounts Receivable	
ALLOC	– Cost Accumulation/Allocation (Surcharges, etc.)	
	The Cost Accumulation Over/Under (CA O/U) process: 7:00 AM ET on Tuesday March 31, 2015.	
GJ	– General Journal	(GJs may be entered until 12 noon)
GL	– General Ledger	